



AS9100B ISO9001:2000  
Certified since 2006

Precision Shapes Inc. 8835 Grissom Pkwy, Titusville FL. 32780.

# APPLICATION FOR EMPLOYMENT

PH: 321-269-2555 FAX: 321-267-6719

This employer is an equal employment opportunity employer. We adhere to a policy of making employment decisions without regard to race, color, age, sex, religion, national origin, genetic information, disability, veteran status, sexual orientation/gender identity, citizenship status, marital status or any other status protected by law. We assure you that your opportunity for employment with this employer depends solely upon your qualifications.

Applicants with disabilities may be entitled to reasonable accommodation under the terms of the Americans with Disabilities Act and certain state or local laws. A reasonable accommodation is a change in the way things are normally done which will ensure an equal employment opportunity without imposing undue hardship on the company. Please inform the company's human resources representative if you need assistance completing any forms or to otherwise participate in the application process.

Please answer all questions completely in your handwriting in ink. Resumes are not accepted in lieu of completion of this application. NOTE: This application was designed to use with several types of job positions. Some questions may not be completely applicable to the job position you are seeking; however, we ask that you answer all questions.

## I. PERSONAL INFORMATION

Last Name		First	Middle	Date
Street Address			Email Address	Home Phone ( )
City		State	Zip	Cell Phone ( )
Have you ever been involuntarily terminated or requested to resign? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes" explain:			If hired, can you provide verification of your legal right to work in the United States? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Are you at least 18 years of age? <input type="checkbox"/> Yes <input type="checkbox"/> No		If required for the position, do you have a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Have you ever worked under a different name? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes" name:				
Are you able to perform the essential functions of the position as listed and described on the attached job description or as demonstrated by the company representative with or without a reasonable accommodation? <input type="checkbox"/> Yes <input type="checkbox"/> No				
Do you have a non-compete agreement or are you subject to any restrictive covenant with any of your former employers? <input type="checkbox"/> Yes <input type="checkbox"/> No If "Yes" please explain.				

## II. EMPLOYMENT INTERESTS

Position Desired	Date Available	Salary Desired	Would you be willing to work overtime? <input type="checkbox"/> Yes <input type="checkbox"/> No
Type of Employment Desired Regular <input type="checkbox"/> Full-Time <input type="checkbox"/> Temporary <input type="checkbox"/> Part-Time <input type="checkbox"/>	Days and hours available for work		
How were you referred to our company? <input type="checkbox"/> Ad (Where) _____ <input type="checkbox"/> Employee Referral (Name) _____ <input type="checkbox"/> Agency (Name) _____ <input type="checkbox"/> Other (Please specify) _____ <input type="checkbox"/> Walk-in			

## III. EDUCATION INFORMATION

School Level	Name and Location of School	Course of Study	Circle last grade completed	Did you graduate?	Degree or Diploma
High School			1 2 3 4	<input type="checkbox"/> Y <input type="checkbox"/> N	
College/University			1 2 3 4	<input type="checkbox"/> Y <input type="checkbox"/> N	
Post Graduate			1 2 3 4	<input type="checkbox"/> Y <input type="checkbox"/> N	
Business/Trade Technical			1 2 3 4	<input type="checkbox"/> Y <input type="checkbox"/> N	



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## IV. SKILLS - If Applicable for Position for Which You Are Applying

Foreign Languages (indicate proficiency to speak, read and write)

PC Skills (Indicate software used)

Other Skills

Do you have any experience, training, qualifications or special skills that you think make you especially suited for work at this company? (Explain)

## V. EMPLOYMENT INFORMATION (start with current or most recent employer). Account for all time periods including unemployment, self-employment and military service. (Attach separate paper(s), if necessary.)

<b>1</b>	Company Name			Phone ( )		From Mo./Yr.	To Mo./Yr.
	Street Address		City	State	Zip		
	Job Title		Duties			Reason for leaving	
	Supervisor Name						
<b>2</b>	Company Name			Phone ( )		From Mo./Yr.	To Mo./Yr.
	Street Address		City	State	Zip		
	Job Title		Duties			Reason for leaving	
	Supervisor Name						
<b>3</b>	Company Name			Phone ( )		From Mo./Yr.	To Mo./Yr.
	Street Address		City	State	Zip		
	Job Title		Duties			Reason for leaving	
	Supervisor Name						
<b>4</b>	Company Name			Phone ( )		From Mo./Yr.	To Mo./Yr.
	Street Address		City	State	Zip		
	Job Title		Duties			Reason for leaving	
	Supervisor Name						



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Have you ever been convicted of a crime, pled no contest, had adjudication withheld, or been a defendant in a civil action for an intentional tort?  
 Yes  No If "Yes" list offense, date and disposition of the case *(Convictions will not necessarily disqualify you for the position):*

## VI. ACKNOWLEDGMENT

*Please read carefully, initial each paragraph, and sign below*

Initial	I understand that as a condition of employment I may be required to take a post-offer/pre-employment alcohol/drug test. I further understand that, if management suspects that I am under the influence of drugs or alcohol, I may be required to take a drug/alcohol test. I also understand that I may be required to submit to a random drug/alcohol test during the course of employment.
Initial	I understand that all offers of employment are conditioned upon my providing satisfactory documentary proof of my identity and legal right to work in the United States.
Initial	I hereby acknowledge that I have read the above statements and understand them. I certify that I, the undersigned applicant, have personally completed this application. I declare that the facts contained in the application (or any resume or other documents submitted) are true and complete to the best of my knowledge. I understand that any misrepresentations or omissions will disqualify me from further consideration for employment, and will result in my dismissal from employment, if discovered at a later date.
Initial	This application will remain active for ninety (90) days. Any applicant wishing to be considered for employment beyond ninety (90) days must reapply.
Applicant Signature:	
Date:	



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**NOTICE TO APPLICANT OR EMPLOYEE OF INTENT TO OBTAIN A CONSUMER REPORT**

In connection with your application for employment, Precision Shapes Inc. would like to procure certain background information concerning you, which is contained in a consumer report. A consumer report may contain information regarding your credit worthiness, credit standing, credit capacity, character, employment record, education, qualifications, general reputation, personal characteristics, driving record, mode of living, and/or criminal background. A consumer report containing injury and/or medical information may be obtained after a tentative offer of employment has been made.

Before Precision Shapes Inc., may procure a consumer report, you must authorize such procurement in writing. You have the right to decline authorization for Precision Shapes Inc., to procure a consumer report. However, if you are an applicant, we will not consider you further for employment if you so decline. As an employee, Precision Shapes Inc. may consider employment action, up to and including termination, if you decline.

Attached to this form you will find a release that will allow Precision Shapes Inc., to obtain a consumer report. Please read the release carefully before signing it and indicating your choice regarding disclosure.

Please Note: The release authorizes Precision Shapes Inc., to obtain a consumer report on you now, and at any other time Precision Shapes Inc., chooses during your employment.

**RELEASE TO PROCURE A CONSUMER REPORT**

I have read the "Notice to Applicant of Intent to Obtain Consumer Report" letter above.

I understand that I have the right to decline authorization for Precision Shapes, Inc. to procure a consumer report concerning me.

I understand that the consumer report may contain information concerning my credit worthiness, credit standing, credit capacity, character, employment record, education, qualifications, general reputation, personal characteristics, driving record, mode of living, criminal background, injury and /or medical information.

I am aware that any omissions, falsifications, misstatements or misrepresentations on my application, resume or interview for employment may disqualify me for employment consideration, and if I am hired, may be grounds for termination at a later date.

Understanding these rights,

\_\_\_\_\_ I **authorize** Precision Shapes, Inc. to procure a consumer report concerning me.

\_\_\_\_\_ I **do not authorize** Precision Shapes, Inc. to procure a consumer report.

NAME (Print Please): \_\_\_\_\_

SIGNATURE: \_\_\_\_\_

DATE: \_\_\_\_\_



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**PRE-OFFER VOLUNTARY DISCLOSURE FORM**

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**(PRIVATE DATA)**

*Precision Shapes, Inc. is an Affirmative Action, Equal Opportunity Employer. We must demonstrate that we meet Equal Employment Opportunity requirements by reporting statistical information to the federal government about applicants for employment. The confidential information requested below is necessary for our reporting requirements. This information will be kept separate from other employment papers and will not be used in any way to make employment decisions. Your participation is voluntary and would be greatly appreciated.*

Name \_\_\_\_\_ Date \_\_\_\_\_ Soc. Sec. No. \_\_\_\_\_

Position applied for \_\_\_\_\_

Please check the appropriate boxes:

- Male
- Female

Race or Ethnic Group:

- White (not of Hispanic origin)**; all persons not classified into one of the four specific minority categories that follow; also includes by definition persons having origins in any of the original peoples of Europe, North Africa, or the Middle East.
- Black (not of Hispanic origin)**; all persons having origins in any of the black racial groups.
- Hispanic**; all persons of Mexican, Puerto Rican, Cuban, Central or South American or other Spanish culture or origin, regardless of race.
- Asian or pacific islanders**; all persons having origins in any of the original peoples of the Far East, Southeast Asia, the Pacific Islands, or the Indian Subcontinent. For example, the area includes China, Japan, Korea, the Philippines, Samoa, and India.
- American Indian or Alaskan native**; all persons having origin in any of the original peoples of North America, and who maintain cultural identification through tribal affiliation or community recognition.

How did you learn about this opening?

- Newspaper, Magazine, Radio
- College Recruit
- State Employment Service
- Personal Referral \_\_\_\_\_ (please specify)
- Community Organization
- Employment Agency \_\_\_\_\_ (please specify)

**FOR EMPLOYMENT OFFICE USE ONLY**

Name: \_\_\_\_\_

SS#: \_\_\_\_\_

App. Date: \_\_\_\_\_

Job App. for (code): \_\_\_\_\_

Dispo. Reason (code): \_\_\_\_\_ Date: \_\_\_\_\_

Ref. Source: \_\_\_\_\_

EEO-1: \_\_\_\_\_

Race: \_\_\_\_\_ Gender: \_\_\_\_\_

D: \_\_\_\_\_ V: \_\_\_\_\_ D/V: \_\_\_\_\_ OEV: \_\_\_\_\_

Tx Credit: \_\_\_\_\_

Resume Only: \_\_\_\_\_ W/P Letter Code \_\_\_\_\_