

Precision Shapes Inc.

JOB DESCRIPTION

Job Title: Deburr Operator
Department: Manufacturing
Reports To: Manufacturing Supervisor
FLSA Class: Non-Exempt
Pay Type: Hourly \$15-\$19

SUMMARY

Under limited supervision, performs a variety of operations to remove burrs or sharp edges, clean surfaces on any bars or parts manufactured, prior to final inspection.

ESSENTIAL DUTIES AND RESPONSIBILITIES (include the following, however, other duties may apply.)

- Performs all tasks in a safe and responsible manner
- Reads and interprets blueprints
- Properly and safely loads and unloads raw materials
- Proficient in use of measuring instruments
- Uses gages and measuring instruments to meet tolerance requirements
- Use belt sanders, abrasive charged wheels, fixtures, foot or hand presses, files, scrapers, solvents and other hand tools.
- Must be willing to accept and receive frequent supervision and assistance with regard to set up.
- Maintains the work area and equipment in a clean orderly condition and follows prescribed safety regulations.
- Must be able to perform but not limited to the following tasks:, drilling, tumbling deburring, bench operations and inspection of parts.
- Performs prescribed preventative maintenance on machines as required per the PM charts.
- Must be familiar with the basic machine functions in order to perform the tasks stated above.
- Performs daily and regular cleaning and light maintenance tasks on machinery
- Assists in the organization and maintenance of the machine shop work environment
- Provides constant feedback and input into process improvement within the department
- Basic understanding and ability to follow manufacturing processes and procedures
- Utilizes and abides by ISO requirements and safety procedures
- Complies with all quality policies, specifications, regulations and instructions
- Communicates thoughts and ideas, both verbally and in writing, to co-workers and management
- Attends scheduled meetings and actively participates by providing meaningful input

- Is flexible with time and schedule to assure availability to customer or company as circumstances warrant
- Communicates honestly, professionally and respectfully with others and demonstrates effective listening skills

QUALIFICATIONS

To perform this job satisfactorily, an individual must be able to perform each essential duty satisfactorily.

EDUCATION and/or EXPERIENCE

- Ability to understand basic mechanical and manufacturing techniques.
- One year preferred experience and /or training, or an equivalent combination of education and experience.
- High school diploma or GED required

LANGUAGE SKILLS

Effectively communicate and understand job instructions both verbally and written in the English language. Ability to effectively interpret and translate instructions to other employees in a professional and respectful manner.

MATHEMATICAL SKILLS

Ability to perform basic mathematical computations. Ability to apply concepts such as fractions, percentages, ratios and proportions to practical situations.

REASONING ABILITY

Ability to define problems, collect data, establish facts and draw valid conclusions. Ability to interpret an extensive variety of technical instructions in mathematical or diagram form and deal with several abstract and concrete variables.

PHYSICAL DEMANDS

Ability to move or transfer products with an overhead crane. Ability to lift 50 lbs. when required. While performing the duties of the job, the employee is regularly required to stand, walk and reach with hands and arms. Specific vision abilities required by this job include close vision, distance vision, color vision, depth perception, and ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those and employee encounters while performing the essential functions of this job. The noise level in the work environment is usually moderate to high.